

If Someone Tells You They Have Experienced Prohibited Conduct

WHAT TO DO?

- 1 If someone tells you that they have experienced prohibited conduct, the person's health and safety should be your primary concern. If the person's safety is of concern, contact GW Police Department (GWPD) at [202-994-6111](tel:202-994-6111) or call [911](tel:911).
- 2 If you are a Designated Reporter, explain what your reporting obligations are so that they understand what will happen with the information they share with you.
- 3 If they would prefer to speak with a confidential resource, make a warm referral to a confidential resource.
- 4 Listen to them and encourage them to seek help and counseling.
- 5 Report the incident to the Title IX Office in accordance with the Title IX Sexual Harassment and Related Conduct Policy. If there is any question about how to proceed after a conversation with someone who tells you they have experienced prohibited conduct, consult with the Title IX Coordinator, [202-994-7434](tel:202-994-7434), TitleIX.gwu.edu or email titleix@gwu.edu.
- 6 Keep this side (page 1) for your information, and provide page 2 to the person you are speaking with.

WHO NEEDS TO REPORT?

Designated Reporters are required to promptly report to the Title IX Office any information they learn about suspected or alleged Sexual Harassment or potential violations of the Title IX Sexual Harassment and Related Conduct Policy. These individuals are defined by position in the Title IX Sexual Harassment and Related Conduct Policy. They include (but are not limited to):

- **President, Provost, Vice Presidents, Deans, and Department Chairs**
- **Deputy, Vice, Assistant and Associate, Provosts, Deans, and individuals who directly report to any of these roles**
- **Faculty**
- **Athletic Directors, Coaches, Assistant Coaches**
- **Graduate Assistants and other Athletics Department employees**
- **All Residence Directors, Resident Advisors and Area Coordinators**
- **Anyone who directly supervises students, student workers, faculty or other staff**
- **Managers, coordinators, program heads, and directors (including deputy, vice, assistant, or associate positions)**
- **All staff in the Enrollment Management and Student Affairs**
- **Academic Advisors**
- **All staff in the Office for Diversity, Equity, and Community Engagement**
- **All staff in the Division of Human Resources**

- **GW Police Department and all other Division of Safety and Facilities staff**
- **Individuals designated as Campus Security Authorities under the Clery Act**

All other employees who are not Designated Reporters or Confidential Resources are encouraged to report any information they learn about suspected prohibited conduct. If you have questions about whether to report, please call the Title IX Coordinator. When a Designated Reporter also serves as a Confidential Resource, they should not report information that they receive while serving in that confidential role.

WHY DO I NEED TO REPORT?

- To ensure that the complainant has access to all available resources.
- To help identify individuals displaying patterns of behavior.
- To identify and address any trends or systemic problems.
- To keep our campus safe.

WHAT TO SAY?

- There are many resources available to help you, both at the university and in the community. Some resources are confidential whereas others are private.
- I am required to report information I receive regarding prohibited conduct to the Title IX Office. A member of that office will then reach out to you to help you take care of your own personal safety and your physical and emotional well-being, direct you to resources, and explain your options if you want the university to take action.

- The Title IX Office is private but not confidential. The information you share will be handled discreetly and shared with a limited circle of university employees or designees who need to know in order to assist in the assessment, investigation, resolution of the report, and related issues.
- You have the right to choose to whom you will speak, what resources you will use, what you will say, and when you will say it.

NONRETALIATION POLICY

It is a violation of GW Policy to retaliate against a student or employee who raises allegations of prohibited conduct, participates in or reasonably opposes a Title IX matter. If you experience retaliation, please report it to the Title IX Office so we can promptly address the issue.

If You Have Experienced Prohibited Conduct

WHAT TO KNOW?

- Sex discrimination includes sexual harassment, sexual assault, dating & domestic violence, stalking, and other forms of discrimination on the basis of sex.
- Supporting you is a top priority.
- There are many resources available to help you, both at the university and in the community (see below).
- You have the right to choose to whom you will speak, what resources you will use, what you will say, and when you will say it.
- The Title IX Office is private but not confidential. The information you share will be handled discreetly and shared with a limited circle of university employees or designees who need to know in order to assist in the assessment, investigation, resolution of the report, and related issues.
- You have a right to be accompanied at any meeting by an advisor of your choice.
- When there is imminent danger, we may need to take action in order to protect the safety of the campus community.

WHAT TO DO?

Consider the following immediate actions:

- Contact GWPD or law enforcement.
- In cases of a physical or sexual assault, consider seeking a forensic exam at Washington Hospital Center (WHC).
- For other medical concerns, consider seeking medical attention at the Colonial

Health Center or other medical provider.

- Contact a confidential resource, such as a licensed mental health professional.
- Talk with the Title IX Office.
- Contact a trusted support person, such as a relative or close friend.
- Preserve relevant evidence in case you choose to make a report to the Title IX Office or law enforcement. Evidence might include physical items (clothing, bedding, letters, etc.) or electronic information (photos, emails, text messages, recordings, etc.).
- Submit a report on titleix.gwu.edu.

SAFETY RESOURCES

GW Police Department (GWPD)*

202-994-6111 (Emergency)
202-994-6110 (Non-Emergency)

Metropolitan Police Department (MPD)

202-727-3700 or 911

GW Safe Ride: Student Safe Ride Service

transportation.gwu.edu/safe-ride

FOR IMMEDIATE MEDICAL ATTENTION

Forensic Exam

Washington Hospital Center
110 Irving Street, NW
Washington, DC 20010
1-844-4HELPDC (844-443-5732)

CONFIDENTIAL RESOURCES**

Office of Advocacy and Support

202-994-0443
oas@gwu.edu

Colonial Health Center

healthcenter.gwu.edu | 202-994-5300 (24/7)

GW Employee Assistance Program

1-866-522-8509

ADDITIONAL CAMPUS RESOURCES

Sexual Assault Response & Consultative

(SARC) Team *
202-994-7222 (24/7)

Division for Student Affairs

202-994-6710 | students@gwu.edu

Faculty Affairs

202-994-1620 | facultyaffairs@gwu.edu

University Human Resources

202-994-8500 | askhrmd@gwu.edu

GW's Equal Employment

Opportunity Office
202-994-9656 | eeo@gwu.edu

TITLE IX OFFICE RESOURCES

812 20th Street, NW
Washington, DC 20052
202-994-7434 | titleix@gwu.edu
TitleIX.gwu.edu

Asha Reynolds, *Interim Director &
Title IX Coordinator*

GWPD Tips Line: Anonymous reporting

resource for non-emergencies
202-994-TIPS (994-8477)

LOCAL RESOURCES

Counseling

Wendt Center
202-624-0010
wendtcenter.org

The DC Rape Crisis Center (District of Columbia)

202-232-0789 | 202-333-RAPE (Hotline)
dcrcc.org

Legal

Network for Victim Recovery of DC (District of Columbia)

202-742-1727 | nvrdc.org

Lawyer Referral Services

lrs@badc.org
dcrefers.org
LawHelp.org/dc

Ayuda

(Washington, DC Office)
Immigration Assistance
202-387-4848
ayuda.com

NATIONAL RESOURCES

Rape, Abuse, and Incest National Network (RAINN)

1-800-656-4673 (24/7)

National Domestic Violence Hotline

1-800-799-7233

National Suicide Prevention Lifeline

1-800-273-8255

*Option to remain anonymous

**Confidential Resource: personally identifiable information regarding a report of sexual harassment will not be shared with the Title IX Coordinator.